

# Construction Jobsite Safety Start-up Checklist

Project: \_\_\_\_\_

Date: \_\_\_\_\_

N/A	Action Items	Person Responsible	Date
	<b>Preconstruction Safety System Startup</b>		
	Project Safety Coordinator I.D. and Project Coordinator system established and posted		
	Site specific EHSP written, include:		
	1. Emergency contacts: owner/owner rep, Fire Dept, Police Dept, etc.		
	2. Length and content of your site specific orientation		
	3. When are subcontractors required to have safety coordinator?		
	4. Do we need to incorporate the owner's drug & alcohol policy into our plan?		
	5. Define site incentive program.		
	6. Site clean-up plan		
	Site hazard analysis (site conditions, public byways, residential areas) completed.		
	Demolition engineering survey completed.		
	Job Hazard Analysis (demolition, tie-ins, etc.)		
	Instruction to bidders written to address site specific hazards and conditions		
	Proper permits obtained and notifications made (OSHA Excavation in CA, building height, etc.)		
	Applicable Federal/State OSHA regulations		
	<b>Subcontractor Safety</b>		
	Subcontractor Pre-qualifications distributed to subcontractors, returned & evaluated		
	Subcontractor Pre-Bid meetings – EHS requirements & expectations shared		
	Subcontractor Pre-Construction Meetings – Formal site protocols outlined		
	Subcontractor site-specific safety plans obtained, reviewed and maintained in central location		
	Subcontractor MSDSs obtained and maintained in central location		
	Subcontractor Safety Coordinator designated		
	<b>Crisis Management Plan</b>		
	Site Specific evacuation plan written with emergency contacts listed.		
	Site Access/Egress plan completed		
	Contact owner facilities department (if applicable)		
	Contact Fire Dept. and coordinate emergency services		
	Contact Police Dept. and coordinate project start and end dates & working shifts		

	Coordinate closest medical clinic and advise of job duration.		
	Obtain medical clinic map & Post 1. Note mileage and travel times 2. Contact person 3. Services provided 4. House of operation 5. Location of after hours clinic/hospital		
	Names of Employees who are FA/CPR trained		
	Emergency Response Team selected w/roles assigned		
	<b>Safety Administration &amp; Site Programs</b>		
	Necessary permits on-site (hot work, excavation, confined space, etc.)		
	Lead survey posted (if applicable)		
	Asbestos survey posted (if applicable)		
	Underground Utilities/Services identified		
	Soil Survey posted (if applicable)		
	Air/Noise Survey posted (if applicable)		
	State/Federal OSHA posting on site (English/Spanish)		
	Hazard Communication Program/Right to Know Area established		
	Safety Meeting Minutes – file established		
	Jobsite Inspections/Safety Audit Binder – file established		
	Equipment Verification & Training Records – file established		
	Pre-Task Planning worksheets and posting system		
	Citation Book/Safety Violation Form		
	Stretch & Flex Program		
	New Hire Packages		
	Safe Work Practices handbook (available to employees in Spanish/English) - optional		
	<b>PPE</b>		
	Safety glasses, goggles, faceshields		
	Hard hats (employee & visitor)		
	Gloves (leather, Kevlar, chemical resistant, anti-vibration, latex, as applicable)		
	Foot protection (chemical resistant boot, metatarsal guards, as applicable)		
	Fall protection (harness, lanyards, retractables, beam wraps, as applicable)		
	Ear plugs		
	Dust masks		
	Kevlar sleeves (as applicable for demolition)		
	Orange/reflective vests		

<b>Health &amp; Safety Equipment</b>		
Temporary Power, Lighting & Task Lighting		
Debris removal		
Garbage containers		
Fire extinguishers		
First Aid stations/kits		
GFCI protection		
Lockout/Tagout Kit(s)		
Sanicans & washing facilities		
Drinking water containers & cups		
IFE Signage on gates and Interior of project		
No Smoking & Exit signs		
Proper storage & hazardous/flammable matter		
Eyewash & Lens cleaning stations		
Barrier systems (caution, danger tape, etc.)		
Camera w/film or digital & photographs of: <ol style="list-style-type: none"> <li>1. The Site at Start Up</li> <li>2. Dangerous conditions</li> <li>3. Services provided</li> <li>4. Progress pictures</li> <li>5. Safety/Production issues</li> </ol>		
Flashlights and batteries		
Two-way radios or cell phones		
Site Fencing		